

# HOME INSULATION REBATE

## Rebate application checklist

Use this checklist to keep track of the submission requirements for your insulation rebate. Please reference the application number below if you need to email or call us about your application.

Application number	
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Manitoba Hydro account number (14 digits)	
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DATE	✓	STEPS
<b>Qualify</b>		
		Complete and sign the application form with a registered contractor or retailer. They'll submit your application to Efficiency Manitoba and let you know when it's approved. <b>Hold onto the customer copy of your application.</b>
		Don't purchase any materials or start the work (including removal of insulation) before your application is approved. We may need to do a verification of your home before approving your application.
<b>Insulate</b>		
		Once your project is approved, you can purchase your materials and start the work.
<b>Get your rebate</b>		
		Once your insulation has been fully installed, complete your application form and calculation schedule with the purchase date, installation date, and any changes to the scope of the project. You and your contractor/retailer will need to sign and date the completion declaration section of the form.
		<p><b>Within 12 months of your project approval date:</b></p> <ul style="list-style-type: none"> <li>Email, fax or mail the updated application form and calculation schedule (2 pages) with all insulation invoices/receipts to Efficiency Manitoba.</li> </ul> <p><b>Invoices/receipts must include:</b></p> <ul style="list-style-type: none"> <li>The purchase date</li> <li>The contractor/retailer's name</li> <li>Your name and the address where the work was done</li> <li>The quantity, type, and size of insulation installed (manufacturer, product type)</li> <li>The cost of materials (separate from labour charges)</li> <li>Proof of payment (e.g. a PAID stamp on the invoice)</li> </ul>
		We may need to do a verification of your home before approving your application.
		We'll process your application and rebate.

To learn more, visit [efficiencyMB.ca/homeinsulation](http://efficiencyMB.ca/homeinsulation), email [homeinsulation@efficiencyMB.ca](mailto:homeinsulation@efficiencyMB.ca), or call **204-944-8181** or toll free at **1-844-944-8181**.